

A Meeting of the Nibley City Council held at Nibley City Hall, 455 West 3200 South, Nibley, Utah, on Thursday, June 9, 2016.

The following actions were made during the meeting:

Councilmember Jacobsen motioned to adopt Resolution 16-06: A Resolution Amending the Budget for Various Funds of Nibley City for the Fiscal Year 2015-16, Adopting the Budget for the Various Funds of Nibley City and Other Budgetary Matters for Fiscal Year 2016-17 and Adjusting Certain Fees and Payments for Services as presented. Councilmember Bernhardt seconded the motion.

Councilmember Jacobsen made a motion to amend Resolution 16-06 to read, "The proposed property tax rate is 0.001667." Councilwoman Beus seconded the motion. The amendment passed unanimously 5-0; with Councilmember Jacobsen, Councilwoman Beus, Councilmember Hansen, Councilmember Bernhardt, and Councilmember Ramirez all in favor.

Councilmember Jacobsen made a motion to amend to reduce budgeted revenue according to the historic tax rate of 0.001677 and reduce line item 45-40-746 ROW Acquisition-Trails by \$16,000. Councilmember Bernhardt seconded the motion. The amendment passed unanimously 5-0; with Councilmember Jacobsen, Councilmember Bernhardt, Councilmember Hansen, Councilwoman Beus, and Councilmember Ramirez all in favor.

Councilmember Bernhardt made a motion to amend to strike line item 45-40-743 from the 2016-716 fiscal year budget. Councilwoman Beus seconded the motion. The amendment passed 3-2; with Councilmember Bernhardt, Councilwoman Beus, and Councilmember Ramirez in favor. Councilmember Hansen and Councilmember Jacobsen were opposed.

Councilmember Jacobsen made a motion to amend to add \$4,500 for two canopies to line item 45-40-743 Concessions Trailer, of the 2016-716 fiscal year budget Councilmember Ramirez seconded the motion. The motion passed 4-1; with Councilmember Jacobsen, Councilmember Ramirez, Councilmember Hansen, and Councilmember Bernhardt in favor. Councilwoman Beus was opposed.

Councilwoman Beus made a motion to amend to add line a line item into the Capital Projects Budget for a splash pad allocating \$100,000; taken from the ending cash balance. Councilmember Hansen seconded the motion. The motion passed 3-2; with Councilwoman Beus, Councilmember Hansen, and Councilmember Ramirez all in favor.

Councilmember Bernhardt and Councilmember Jacobsen were opposed.

The amended motion passed 5-0; with Councilmember Jacobsen, Councilmember Bernhardt, Councilmember Hansen, Councilwoman Beus, and Councilmember Ramirez all in favor.

Councilmember Jacobsen motioned to approve and amend Resolution 16-07: A Resolution Amending the Nibley City Cash Handling Policy; editing the wording to “*All cash being held overnight must be secured in a secure location approved by the City Treasurer and department head if not deposited at the City’s bank.*” Councilmember Ramirez seconded the motion.

The amendment passed unanimously 5-0; with Councilmember Jacobsen, Councilmember Ramirez, Councilmember Hansen, Councilwoman Beus, and Councilman Bernhardt all in favor.

The amended motion passed unanimously 5-0; with Councilmember Jacobsen, Councilmember Ramirez, Councilmember Hansen, Councilwoman Beus, and Councilmember Bernhardt all in favor.

OFFICIAL MINUTES OF THE MEETING

Minutes were taken by Deputy City Recorder Cheryl Bodily

Opening Ceremonies

Councilmember Jacobsen started the meeting with a prayer and led the meeting in the Pledge of Allegiance.

Call to Order

Mayor Shaun Dustin called the Thursday, June 9, 2016, Nibley City Council meeting to order at 6:30 p.m. Those in attendance included Mayor Shaun Dustin, Councilman Larry Jacobsen, Councilwoman Kathryn Beus, Councilman Thomas Bernhardt, and Councilman Tim Ramirez. Mr. David Zook, Nibley City Manager, and Diane Marvin, Nibley City Accounts Clerk, were also in attendance.

Approval of agenda; and approval of the June 2, 2016 meeting minutes

Councilmember Jacobsen made a motion to approve the June 2, 2016 meeting minutes and the evening’s agenda. Councilmember Bernhardt seconded the motion. The motion passed unanimously 4-0; with Councilmember Jacobsen, Councilmember Bernhardt, Councilwoman Beus, and Councilmember Ramirez all in favor.

Public Comment Period

Mayor Dustin gave direction to the public present. Mayor Dustin opened the public comment period at 6:34 p.m.

Councilmember Hansen arrived at 6:35 p.m.

Anne Coleman said she lived at 4041 Hollow Road. She said her monthly pension was \$1,297.29. She said she looked forward to receiving the monthly utility billing and newsletter each month, which she said she read extensively. She referenced the important spaces Mayor Dustin had referred to in his June Mayor's Message. She asked about these open spaces and said she was concerned about the increase in property tax. She discussed that she had sought out Mayor Dustin and Councilmember Jacobsen and had discussed her concerns with each of them. She wanted to know if the money gathered from the increased property tax would be "earmarked"? She said when you lived on a set budget you didn't have pockets that you could keep putting your hand in to. She said \$3/month was really relevant and said they were very frugal. Mrs. Coleman said they had considered downsizing but didn't want to leave Nibley. She asked if this could be put back a year and for the people of Nibley to be asked how they felt.

Seeing no further comment, Mayor Dustin closed the public hearing at 6:45 p.m.

Public Hearing—A public hearing to receive comment regarding a grant application to the Permanent Community Impact Board for funding to support an update to the Parks Master Plan

Mr. Zook said the City had recently submitted for a grant from the State's Permanent Community Impact Board (CIB). Mr. Zook said Nibley City had budgeted \$35,000 in next year's budget to update the parks master plan. It is anticipated that this grant from the CIB would reimburse the City for half of that cost (\$17,500). Mr. Zook said one of the requirements for the grant was to hold a public hearing in order to receive the public's comment.

Mayor Dustin opened the public hearing at 6:47 p.m. and gave direction the public present.

Seeing no public comment, Mayor Dustin closed the public hearing at 6:48 p.m.

Meeting of the Nibley Municipal Building Authority to update officers and approve the annual MBA budget

Councilwoman Beus made a motion to adjourn the Nibley City Council meeting at 6:51 p.m. and move into a meeting of the Municipal Building Authority. Councilmember Jacobsen seconded the meeting and asked for general consent. General consent was given.

Stephen Nelson, Nibley City Treasurer arrived at 6:59 p.m.

The June 9, 2016 Nibley City Council meeting resumed at 7:01 p.m.

Discussion and Consideration of Resolution 16-06: A Resolution Amending the Budget for Various Funds of Nibley City for the Fiscal Year 2015-16, Adopting the Budget for the Various Funds of Nibley City and Other Budgetary Matters for Fiscal Year 2016-17 and Adjusting Certain Fees and Payments for Services (Second Reading)

Mayor Dustin read through the background information for this Resolution. He reviewed the changes that had been made to the budget since the last budget meeting. He then read through the Mayor's Budget Message.

"Honorable Members of the Nibley City Council and Citizens of Nibley,

We are pleased to present the Nibley City Budget for Fiscal Year 2016-2017 (FY 16-17). We would like to thank everyone who helped to prepare and manage the City's budget. We understand that our fiduciary responsibility to our residents is among our most sacred duties as public servants. We maintain our conservative approach to funding City operations; we conservatively project revenues and do our best to maximize the use of existing resources to maintain or increase levels of service. We have revised the budget structure this year as we evolve towards a format that is compliant with the standard recommended by the Government Finance Officers Association to facilitate transparency and consistency in our communication process. One of the key changes is the separation of ongoing operations and maintenance expenses from one-time capital improvement projects. We did this to provide clarity on what moneys are required to maintain our existing infrastructure, and the costs required to build new projects. This will help us as a staff and a Council to be more directly accountable.

We are in a strong financial position. We are committed to managing the public's funds in ways that support the City's ability to provide core services to our residents. We continue to show progress toward meeting departmental and City-wide goals and initiatives. Our budget this year is \$7,223,356; last year we budgeted \$7,482,490. This represents a 3.5% reduction, with an estimated population growth of approximately 300 people, and the addition of the Malouf business complex.

For the past 8 years that I have been involved with City government, I have heard a consistent message from our citizens that our natural environment and preservation of the natural and agricultural spaces in Nibley are priorities in maintaining our Heritage. This was especially brought home in our public hearing and review process for the new General Plan, and has been codified in the plan. Without appropriate funding, though, those words are as empty as a pocket with a hole in it and, to date, preservation of those priorities has largely been dependent on the kindness of strangers and community minded individuals. This is inspiring but uncertain, and as people exercise their right to develop, we will lose these spaces if we don't have a mechanism to proactively take advantage of them. I am proposing a property tax increase that works out to an estimated \$3.84 per household per month to create a Nibley Heritage fund dedicated to the acquisition and preservation of significant

spaces in Nibley and trail corridors between them. We intend to leverage these moneys to apply for grants and alternate funding sources, but those funding sources require the City to have some skin in the game, and right now we don't have a way to do that. This is too important to leave to chance, as I have outlined in the attached Mayor's Message on Heritage, and we need to take the bull by the horns or get out of the pasture.

Following this letter, you will also find 1) Highlights of this year's budget, 2) a flow chart detailing Nibley City's financial oversight and the roles members of the financial team play in carrying out both budget management and the day-to-day financial operations of the City, and 3) the budget proper.

We are excited about the future and the opportunities that exist for Nibley City moving forward. I am grateful to the Council, the Planning Commission, and all those who serve for their vision and their dedication to efficient stewardship and I pledge to continue working to make Nibley the best city for families in the state.

*Respectfully submitted,
Shaun Dustin Mayor "*

Mr. Zook explained that the city had received feedback from a citizen regarding wording in the budget the he/she felt was misleading:

"Since 2013, the County has lowered the tax rate each year and the City has not moved the rate back up to its historic rate of 0.001667 and the City has been steadily losing revenue due to the annual rate decreases."

The resident had pointed out that the city didn't lose revenue when the rate was adjusted down. Mr. Zook said he meant to say the city lost potential revenue. He suggested they could clarify that sentence. Mr. Zook said the city had received the certified tax rate from the county, which had dropped significantly down to 0.001484 that meant property values had gone up. Mr. Zook displayed a Property Rate Change Analysis Chart and explained the amounts on the chart. Mr. Zook said these numbers showed a strong, growing economy.

Councilmember Jacobsen suggested the following edit to wording of page 16 of the 2016-17 budget:

"Since 2013, the County has lowered the tax rate each year and the City has not moved the rate back up to its historic rate of 0.001667 and the City has been steadily losing revenue relative to the property values in Nibley due to the annual rate decreases."

Councilmember Hansen said the budget was well written but had a suggestion for paragraph 4 of the Mayor's Budget Message. He said he was not aware of "the kindness of strangers." He summarized some of the properties Nibley City had purchased. Mayor Dustin said he was referring to Gibbons Heritage Park. Mayor

Dustin discussed having willing participants when trying to connect trails in Nibley City. Councilmember Hansen asked about previous budget surplus amounts and said he felt the city consistently had funds left over at the end of the year that they could put into Nibley's trails application. He discussed being good stewards with the money the citizens had already given the city and making a "win-win" situation instead of asking for more. Mayor Dustin, the City Council, and Mr. Zook discussed Mayor Dustin's suggested property tax rate. Councilwoman Beus said the Mayor's property tax increase was a "game changer" for her and she felt they needed to give this discussion to the public one more time.

Councilmember Jacobsen made a motion to adopt Resolution 16-06: A Resolution Amending the Budget for Various Funds of Nibley City for the Fiscal Year 2015-16, Adopting the Budget for the Various Funds of Nibley City and Other Budgetary Matters for Fiscal Year 2016-17 and Adjusting Certain Fees and Payments for Services as presented. Councilmember Bernhardt seconded the motion.

Mayor Dustin said he wanted the funds from the increased property tax put in a "lock box" and be given a line item in the budget and not be allocated for anything else. He wanted this to be a continual thing and not a one-time thing. Councilmember Jacobsen discussed Nibley's historic tax rate of 0.001667 and said he was very interested in maintaining this historic rate. Councilmember Jacobsen said he was not sure they had given the citizens the opportunity to "put their money where their mouth is." Councilmember Jacobsen said he 0.00167 and then have the discussion and allow people to own it.

Councilmember Jacobsen made a motion to amend Resolution 16-06 to read, "The proposed property tax rate is 0.001667." Councilwoman Beus seconded the motion.

Councilmember Bernhardt agreed with the rate and said he was in favor. He shared research he had done on the tax rates of other entities in the County.

The amendment passed unanimously 5-0; with Councilmember Jacobsen, Councilwoman Beus, Councilmember Hansen, Councilmember Bernhardt, and Councilmember Ramirez all in favor.

The City Council and Mayor Dustin discussed line item 45-40-746 ROW Acquisition-Trails. Mayor Dustin asked the City Council to leave the line item in the budget regardless of how much money they put in it so that it didn't go away. He appreciated that the City Council felt they needed to have a plan in place for trails but disagreed that they shouldn't have any money allocated. He said he felt it was important to have something in the budget so they would have some negotiating powers. Mr. Zook shared the updated budget numbers with the Council.

Justin Maughn, Nibley City Public Works Director, arrived at 7:59 p.m.

Councilmember Jacobsen made a motion to amend to reduce budgeted revenue according to the historic tax rate of 0.001677 and reduce line item 45-40-746 ROW Acquisition-Trails by \$16,000. Councilmember Bernhardt seconded the motion. The amendment passed unanimously 5-0; with Councilmember Jacobsen, Councilmember Bernhardt, Councilmember Hansen, Councilwoman Beus, and Councilmember Ramirez all in favor.

Councilwoman Beus asked about line item 10-54-110 Salaries & Wages for a public safety position. She asked if this was a one-time expense or if it was long-term. Mayor Dustin said for now it was anticipated to be a one-time expense. The person Nibley was coordinating with was not looking for a permanent position. Mr. Zook said the City and City Council may decide in the future that this was a position they would want to keep the position, or the hours could decrease, etc. Mayor Dustin described what he wanted to see from this position. Mr. Zook discussed that they would open the position to the public and said the emergency manager that works with the County had expressed interest in coming to work for Nibley. Mr. Zook discussed his qualifications. Mr. Zook discussed that approximately half of the expense for the salary would be covered by a grant.

The City Council, Mayor Dustin and Mr. Zook discussed the names of Nibley Parks and giving each park a name.

Councilmember Jacobsen discussed line item Sidewalk 2600 S/SR165 45-40-733 and wondered if there were any details for this. Mr. Maughn said the total was based on an actual bid for sidewalk, curb, gutter, storm drain, pipe, etc. along 2600 South. Mr. Zook said it was the City's intent to save the trees along that proposed sidewalk. Councilmember Jacobsen said he wanted to put an asterisk by this line item that he would want to discuss this item before the money was spent; he wanted a firm plan.

Councilmember Ramirez asked to discuss line item Nibley Park Bldg. Upgrades 45-40-739. He asked for discussion on what upgrades would take place. Mr. Zook distributed a handout providing details of this remodel. He also distributed a handout summarizing a concessions trailer. The City Council, Mayor Dustin, and Mr. Zook discussed line items 45-40-742 Concessions Trailer, 45-40-743 Sidewalk projects, 45-40-706 Tennis Courts, and 45-40-708 Veterans Memorial Park. Mr. Zook agreed that the City would come back with a more specific plan on what was going to be done before any money was spent on the Nibley Park building upgrade before any funds were released. The City Council had consensus on this issue.

Councilmember Bernhardt made a motion to amend to strike line item 45-40-743 from the 2016-716 fiscal year budget. Councilwoman Beus seconded the motion. The amendment passed 3-2; with Councilmember Bernhardt, Councilwoman Beus, and Councilmember Ramirez in favor. Councilmember Hansen and Councilmember Jacobsen were opposed.

Councilmember Jacobsen made a motion to amend to add \$4,500 for two canopies to line item 45-40-743—Concessions Trailer of the 2016-716 fiscal year budget. Councilmember Ramirez seconded the motion. The motion passed 4-1; with Councilmember Jacobsen, Councilmember Ramirez, Councilmember Hansen, and Councilmember Bernhardt in favor. Councilwoman Beus was opposed.

Mayor Dustin said he wanted to see a joint agreement between Nibley's Recreation Director and the Nibley City Youth Council and how they would work together for concessions.

Mr. Maughn summarized the sidewalk projects that were budgeted under line item 45-40-743.

Mayor Dustin described the intent for the Veteran's Memorial Park and the tennis courts. Mayor Dustin said he wanted to move the tennis courts from Heritage Park to the park on 3200 but said this should be discussed when the City Council looked at what the Parks Master Plan. Councilwoman Beus noted that the proposed tennis sight at Virgil Gibbons Heritage Park would be a great location for a splash pad. Councilwoman Beus shared the research she had done on splash pads. The City Council discussed if there was still a need/want for tennis courts.

Councilwoman Beus made a motion to amend to add line a line item into the Capital Projects Budget for a splash pad allocating \$100,000; taken from the ending cash balance. Councilmember Hansen seconded the motion. The motion passed 3-2; with Councilwoman Beus, Councilmember Hansen, and Councilmember Ramirez all in favor. Councilmember Bernhardt and Councilmember Jacobsen were opposed.

Seeing no further discussion, Mayor Dustin asked for a vote on the amended motion: Councilmember Hansen was in favor, Councilwoman Beus was in favor, Councilmember Bernhardt was in favor, Councilmember Jacobsen was in favor, and Councilmember Ramirez was in favor. The amended motion passed 5-0.

Mr. Zook asked the City Council to move item 8 on the agenda until Judge Trevor Cook could return to the meeting. Councilmember Jacobsen requested general consent to suspend the agenda.

Discussion and Consideration of an Inter-local Wastewater Agreement with Millville City

Mayor Dustin said Nibley and Millville had entered into an inter-local agreement with each other regarding the shared use of Nibley's sewer system in 2000. The new Ridgeline High School is being connected to Nibley's sewer system. To facilitate that connection and account for associated costs, a revised agreement needed to be resolved between the two cities.

Mr. Zook said he didn't intend for the City Council to agree to this at this meeting. He said there were still a couple of points to be negotiated.

Mayor Dustin read the key aspects of the agreement:

1. Costs for modification, maintenance, improvements and repairs to the shared components will be shared.
2. Millville can still connect the rest of its city to the system in the future, at its cost, if Millville is sewerred.
3. A meter has been installed by Millville to measure flows between the cities.
4. Ownership and responsibility of each city's segments of the system is addressed. Maintenance of the limited Millville system is proposed to be conducted by Nibley staff at this time, with costs reimbursed by Millville, until such time that Millville has a licensed sewer technician on staff.
5. Operational expenses are to be shared based on proportionate use of the system.
6. If Millville never installs a sewer, it will still pay Nibley for its share of the system, even if it never fully uses that capacity.
7. Nibley will pay Logan for treatment services and charge Millville for its share of those costs.
8. If Nibley were to change treatment providers, Millville could come with Nibley or continue to use Logan. If the two cities decided to use separate treatment providers, Millville would have to construct its own lines to connect to Logan City and Nibley would purchase back the existing capacity Millville owns in the current system. The Council should discuss this portion of the agreement and decide how the value for that purchase should be determined.

Mayor Dustin said the last item was "sticky" in the event that Nibley decided to go South rather than north, then Nibley would pick up the cost of Millville going North. Mayor Dustin said they would consider reimbursing Millville for their investment, minus depreciation but Nibley wouldn't build Millville's connection to Logan.

Judge Trevor Cook arrived at 9:35 p.m.

Mayor Dustin asked the City Council to go through and familiarize themselves with the agreement.

Discussion and Consideration of providing notice to the Administrative Office of the Court regarding a potential partnership with the Hyrum Justice Court

Mr. Zook said City Council had direction staff to consider options for partnering with Hyrum City to provide Justice Court services. Mr. Zook discussed the timeline associated with noticing the State about Nibley's intent to combine courts. In order to proceed with combining the courts, notice must be given to the State's Administrative Office of the Court. The City's Attorney had drafted a letter and it was ready to submit to the state, with the Council's approval. Mr. Zook said he had provided a draft of this letter in the City Council meeting packet along with a request that the State agree to a shorter notice period, which has been granted to others in the past. Mr. Zook said they anticipated making this change at the beginning of next

year. Mr. Zook asked the City Council to give direction to city staff and authorize the letter to be sent to the State to give six months notice. Mayor Dustin said the financial impact should be neutral or net positive. Mr. Zook displayed analysis of the financial impact of court operations budgets. Mr. Zook shared the approximate court costs and revenues or moving the court to Hyrum. Mayor Dustin said he appreciated the financial analysis because it allowed them make a decision based on what made the most sense for Nibley and to show the additional gains in efficiency from not having that function in Nibley and the general reduction in risk from not having court here.

Judge Cook asked for and was allowed to present the revenue and expenditures of the court over the last four years. Judge Cook said the Hyrum Court was losing money so they needed Nibley to come there. He was concerned that Nibley wouldn't be getting the same amount of service in Hyrum. He knew that Nibley citizens being treated well at the Nibley court. He said Nibley citizens had a good experience here. He said if they shut the court down then they would never get it back. He said the court supported itself. He wanted the City Council to know they had never lost money. Judge Cook addressed the safety issues the City Council had brought up. Judge Cook said the chances of the court being shot up were the same as the City Council being shot up; he thought the City Council maybe had a higher chance. Mayor Dustin asked if Judge Cook believed the courts were moving towards regionalization. Judge Cook said "yes and no, it depended where." He discussed entities that wouldn't move towards a regional court. He didn't think they would get a regional court.

Mayor Dustin discussed the public safety side and cultural side of having the court in Nibley's building. He felt it was worth sending the letter. Mayor Dustin recommended the City Council send the letter so that they could get the ball rolling.

Councilwoman Beus asked what would happen to Nibley's court clerk? Mr. Zook said there wasn't a set plan for Nibley's court clerk. He said the first option would be to have another clerk at Hyrum. Councilmember Hansen said he felt the court was a service to Nibley's citizens and part of Nibley's identity. Councilmember Jacobsen said it was a new world and said the risk must be greater at court, versus a City Council meeting, because there was a need for a bailiff. Councilmember Jacobsen asked Nancee Jabbs if she felt safe at court. Mrs. Jabbs said "yes". Councilmember Jacobsen asked Judge Cook if he felt unsafe in Nibley. Judge Cook explained the duties of the bailiff and said he never felt unsafe in Nibley. The City Council and Mayor Dustin discussed their concerns over what mandates the State could put on the city in the future. Mayor Dustin said it made sense to have the courts consolidated and moved to a regional court. He said the infrastructure to support the court should be consolidated. Councilmember Ramirez said money was not a factor and he didn't feel the convenience should be an issue either; most people didn't end up in a justice court often. Councilmember Ramirez said he did agree with identity but said they shouldn't have any political pull over a justice court. Utah justice courts have had tons of influence over their courts and was more reason they

should “be out of the game.” Councilmember Ramirez summarized some of the safety measures the Hyrum Court had put in place and said he would rather, if there were more State regulations, that they be put on Hyrum.

Councilmember Ramirez made a motion to submit the letter giving notice to the State’s Administrative Office of the Court to dissolve Nibley City’s justice court. The motion died due to lack of second.

The City Council decided not to do anything with the justice court.

Discussion and Consideration of Resolution 16-07: A Resolution Amending the Nibley City Cash Handling Policy (First Reading)

Mr. Nelson said on December 4, 2014, the City Council passed Resolution 14-10: The Nibley City Cash Handling Policy. The purpose of the Cash Handling Policy was to establish acceptable practices for handling of cash and other payments in City Hall and at other locations. Mr. Nelson said the policy had been a big success. In order to continue to provide better transparency, security, customer service, and efficiency; staff was proposing a couple of changes to the current Cash Handling Policy. Mr. Nelson read the changes that had been proposed.

“A receipt must be issued for every payment tendered (Utah Code 10-6-142). The receipt may be computer generated, or manually written on an approved three-part hand-written receipt, or other receipting method approved by the City Treasurer. Every payment must be entered in the City accounting system after receipt.”

Mr. Nelson said the first change would give the City Treasurer more flexibility with respect to what types of receipts the City used to ensure every method is compliant with Utah law. The primary reason for this change is to enable other staff to enter payments into Nibley’s accounting software and print computer generated receipts for customers instead of giving them a hand written receipt for payments made with currency. He said this would make the front desk more efficient. This change will also allow Nibley City to give different types of receipts for events or programs offered by the city if the City Treasurer approves. Mr. Nelson used the City’s fitness classes as an example of the programs being offered by the city.

Mr. Nelson read the second change; Safe Keeping Methods Facility

“All cash being held overnight must be secured in the City safe or other secure location if not deposited at the City’s bank.”

Mr. Nelson said the second change is to increase security of the city’s safe. There are an increasing number of events and programs that take payments on behalf of the City outside of normal business hours and these money amounts that are fairly small. In order to limit the amount of staff that has access to the safe, Nibley has set up other secured methods for those monies can be stored. The current policy would require all employees to be able to place funds in the safe. Mr. Nelson said he would

like to implement because he felt it would make the city more efficient and he was confident in the security of the cash that was kept on hand at the city office. Mr. Nelson asked the City Council to make these changes as soon as possible and asked the City Council to waive the second reading of the resolution.

Councilmember Bernhardt said he felt they had gone from something specific to something very ambiguous, specifically noting “other secure location.” Mr. Nelson discussed that this was for security purposes. He would be happy to discuss this in a closed session for security purposes. Mayor Dustin asked if there was a specific definition for “secure location?” Mr. Nelson said there was. Mr. Zook said this was a locked box, in a locked room, in a locked City Hall. Councilwoman Beus and Mr. Nelson discussed the threshold amount of money that could be left in the city safe. Councilmember Jacobsen explained why he felt they could technically take out the words “*in the City safe*”

Councilmember Jacobsen made a motion to approve and amend Resolution 16-07: A Resolution Amending the Nibley City Cash Handling Policy; editing the wording to “*All cash being held overnight must be secured in a secure location approved by the City Treasurer and department head if not deposited at the City’s bank.*” Councilmember Ramirez seconded the motion.

Mayor Dustin clarified that this waived the first reading.

The amendment passed unanimously 5-0; with Councilmember Jacobsen, Councilmember Ramirez, Councilmember Hansen, Councilwoman Beus, and Councilman Bernhardt all in favor.

The amended motion passed unanimously 5-0; with Councilmember Jacobsen, Councilmember Ramirez, Councilmember Hansen, Councilwoman Beus, and Councilmember Bernhardt all in favor.

Council and Staff Reports

Councilmember Ramirez expressed how much he appreciated Utah and Cache Valley.

Councilmember Hansen discussed the idea of putting nice, wrought iron fences at the entrance to the bridge at Ridgeline High School. He thought they could showcase the instrumentation that Campbell Scientific had put into the bridge.

Mr. Zook reported on Heritage Days.

Mr. Zook reminded the City Council that there wouldn’t be a City Council meeting in the next week.

Mayor Dustin reported that Ms. Phippen had a draft Request for Proposals (RFP) ready for hiring a consultant for the Park’s Master Plan.

There was general consent to adjourn the meeting at 11:10 p.m.

Attest: _____
Deputy City Recorder